

Independent Non-Executive Director (iNED)

Digital and Transformation

July 2025

Job Description

Responsible to: Chair of the Board

Overview

To add value through strategic insight, oversight, and challenge, ensuring the organisation delivers social value, manages risk, and meets the needs of clients and stakeholders.

Role Purpose

As part of the Board, iNEDs will:

- Uphold and champion the organisation's vision, mission, values, and strategic objectives.
- Share collective responsibility for legal and regulatory compliance through strategic oversight.
- Provide effective governance of LHC Procurement Group (LHCPG), serving both commercial and social objectives.
- Promote the highest standards of service delivery.
- Act as ambassadors, contributing to LHCPG's promotion and positioning.

Key Responsibilities

1. Strategic Leadership

- Provide strategic leadership, helping define vision, mission, and values.
- Promote good governance and ensure regulatory responsibilities are met.
- Champion equality, diversity, and inclusion in all activities.

2. Working as Part of the Board

- Ensure decisions are in LHCPG's and client's best interests.
- Uphold the Code of Conduct and participate in Board reviews and development.
- Build strong working relationships with the Board, Chair, Chief Executive Officer, and Executive Team.
- Attend and actively contribute to Board meetings or submit comments if absent.

3. Risk and Business Assurance

- Ensure compliance with legal and social responsibilities.
- Help define risk appetite and contribute to risk and control frameworks.
- Approve strategic plans, budgets, and financial reports.
- Monitor organisational performance and value for money.
- Make decisions on matters relating to any significant financial or reputational risks.

4. Key Relationships

- Report to the Chair, supporting strong governance.
- Foster collaboration across the Board and committees.
- Constructively support and challenge the Executive.
- Engage with internal and external stakeholders when required.

Person Specification

Experience and Knowledge

- Operated at a senior level, demonstrating effective leadership.
- Knowledge of good governance principles.
- Sector-relevant experience advantageous.
- Skilled at influencing for consensus.

Skills and Abilities

- Strategic thinker with strong sense of direction.
- High standards of conduct and probity.
- Active listener and constructive challenger.
- Strong judgement and decision-making skills.
- Collaborative team player.
- Effective communicator with analytical skills.
- Risk-aware and oversight of risk management.
- IT literate, comfortable with receiving and responding to electronic information and participating in digital discussions and meetings.

Personal Attributes

- Supports LHCPG's vision and values.
- Has the ability to understand the sector to drive growth strategic and social value objectives.
- Committed to transparency, accountability, and inclusion.
- Operates with integrity and professionalism.
- Able to commit required time to the role.

Specialist Skills

- Board members must demonstrate strong commercial acumen and strategic oversight. Expertise in finance, risk, governance, and assurance is essential.

In addition, the following specialisms are required:

Independent Non-Executive Director – Digital and Transformation

- We seek iNED's with digital transformation expertise to guide LHCPG's digital strategy, assess technology risks, and ensure the organisation leverages digital tools for growth and efficiency.

Ideal Candidate Profile:

- Background in consulting, senior management, or board-level roles in complex organisations.
- Board experience preferred but not essential.

Key Contributions:

- Strategic guidance: Shape and align digital strategies with business objectives.
- Risk management: Address cyber and data privacy risks.
- Innovation oversight: Champion innovation and tech adoption.
- Digital literacy: Promote understanding of digital transformation across the Board.
- Performance monitoring: Evaluate delivery and ROI of digital initiatives.

Corporate Governance

iNEDs will support and uphold the Nolan Principles of public life:

<https://www.gov.uk/government/publications/the-7-principles-of-public-life>

iNED's are also expected to act in accordance with the UK Corporate Governance Code:

<https://www.frc.org.uk/library/standards-codes-policy/corporate-governance/uk-corporate-governance-code>

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