



INDEPENDENT COMMITTEE MEMBER

£2,342 PER ANNUM / NORTH YORKSHIRE

Duties and responsibilities

Each Independent Committee Member has a:

- General duty to act in the interests of the organisation, being committed to the corporate objectives and core values of the organisation.
- Duty to ensure that the organisation observes its rules.
- Duty to help govern the organisation with proper skill and care, contributing to, abiding by and assuming collective responsibility for, Board and Committee decisions.

Leadership

- Share accountability for the direction and control of Broadacres within the agreed strategy, policy and planning framework, reviewing that framework as necessary.
- Ensure that obligations to stakeholders are understood and reflected in strategy and implementation.
- Establish a strong and positive working relationship between the committee, Board, the Chief Executive and other senior colleagues.
- Support the Chair in their role of providing strategic leadership and creating a positive Committee culture.

Strategy

- Review and evaluate current and future external opportunities, threats and risks together with current and future internal strengths and weaknesses to ensure effective decision making.
- In conjunction with the Committee as a whole, be accountable for the quality and effectiveness of the Terms of Reference in contributing to good governance for Broadacres.

Performance monitoring

- Review and monitor the performance of Broadacres against the Corporate Plan and ensure that the management information provided to the Committee is of the nature and quality required.

Governance

- Help to ensure that Broadacres complies with all legal and statutory obligations and that all regulatory requirements are met.
- In conjunction with the Board and Committee as a whole, comply with the Code of Conduct for all Board and Committee Members and colleagues.
- Help ensure the Committee follows the recommendations of the chosen code of governance.

Risk

- Agree policies and take decisions on all matters that might create significant financial or other risk to Broadacres.
- Ensure the committee's operating culture is monitored and appropriate actions taken to deliver a positive culture for colleagues and fellow committee members.

Personal Development

- Be both well informed (undertake appropriate background reading, develop and maintain an appreciation of the key challenges faced by Broadacres) and contribute specialist knowledge, expertise and/or experience to the committee.
- Participating in committee induction and development activities if required.

Representation

- Promote the reputation and image of Broadacres by acting as an ambassador at events both internally and externally.

Person specification

Experience & Knowledge:

We are seeking an independent committee member with experience in asset & development, who particularly understands the challenges of developing and managing homes in rural areas. We are looking for experience of working at either an executive or non-executive level. However this role could also be a good opportunity for a first step into a non-executive role.

Abilities & Skills:

- Ability to work in a team.
- Able to read, understand and analyse written and numerical reports and information.
- Ability to make balanced and informed decisions.
- Flexible and adaptable to meet the needs of the organisation.
- Commitment to quality service provision.
- Ability to exercise discretion and maintain confidentiality.

- An ability to contribute to forming a consensus with board members when making decisions.
- Ability to consider the long-term implications and broader issues when making decisions.
- At all times to act in the best interests of Broadacres and in accordance with corporate decisions.

Communication:

- Able to express views clearly and effectively in a formal meeting making reasoned contributions.
- Able to communicate at all levels.
- Able to challenge constructively while respecting the roles, views and feelings of others.

Personal Qualities:

- Commitment to the provision of good quality services to customers.
- A high degree of probity and integrity.

- A commitment to the interest of current and future tenants, residents and leaseholders.
- A commitment to equal access and treatment in employment and service.

Equality:

- Understand and demonstrate a commitment to equality of opportunity.

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